

Basic Risk Assessment		Accessing Gredos Centre & Sites <small>This includes: 3<sup>rd</sup> party vehicle operators, Gredos centre minibuses and 4x4 type vehicles.</small>		Ref No. - 02	
Internal assessor:	Juan Fco. Redondo Sanchez	Potential injuries, damage, etc:	Cuts, bruises, fractures, serious injury, death.	Date of issue:	March 2009
				Planned review date:	March 2010
Hazards.		Persons exposed to the hazard.	Existing control measures.		
1. Coaches and other vehicles are used to transport groups to our Centre and most off-site locations. This introduces the risk of being involved in a road collision, caused by driver error or mechanical failure of some aspect of the vehicle's safety equipment.		Group Leaders /instructional staff. Teachers. Students.	1. All vehicle operators are approved providers independently vetted for their competency, safety standards and adherence to local operating regulations. Vehicles fitted with seatbelts which must be worn at all times that the vehicle is in motion.  2. When arriving at Gredos Centre or an off-site location or by coach, group members must remain seated until the vehicle has come to a halt. The instructor or teacher must alight first, and stand by the doorway to guide participants off and to a place of safety.		
2. Whether arriving on foot or in a vehicle, alighting into a parking area or other area where vehicles are manoeuvring introduces the risk of a pedestrian being involved in a collision with a moving vehicle.		Group Leaders /instructional staff. Teachers. Students.	1. When arriving at an off-site location on foot, and into an area where vehicles may be manoeuvring, the Group Leader / instructional staff / teacher must use designated paths and walkways where these are available. If not, they must only proceed once vehicles on their route have come to a halt.		
3. Groups will frequently have to walk alongside or cross roads when accessing off-site locations, or moving between activities. As pedestrians, they are at an increased risk of injury from motorists or other road users.		Group Leaders /instructional staff. Teachers. Students.	1. When walking along roads. The group must walk in single file and keep to designated footpaths, if these exist. If no path is available the group must walk against the flow of traffic, keeping as close to the edge as possible.  2. When crossing roads, the instructor must select a location with good visibility in both directions. If the road is clear, they should walk to the centre of the road, then direct the group to cross in front of them.		