

Basic Risk Assessment		Tourism – Village Study 1 & 2		Ref No. - 05	
Internal assessor:	Juan Fco. Redondo Sanchez	Potential injuries, damage, etc:	Cuts, bruises, grazes, fractures, serious injury or death.	Date of issue:	March 2009
				Planned review date:	March 2010
Hazards.		Persons exposed to the hazard.	Existing control measures.		
Normal hazards associated with visiting a village. (i.e. street crossings, getting lost, slipping and tripping hazards from uneven, paths and cobbled streets.)		Group Leaders /instructional staff. Teachers. Students.	<ol style="list-style-type: none"> 1. All Group Leaders/instructional staff must be T.L. qualified. 2. All staff must be inducted by the manager into the specific use of this activity. 3. There will always a minimum of one Group Leader/instructional staff running this activity and one approved visiting school teacher. 4. For off-site activities that are accessed on foot, groups are briefed on basic road sense and pedestrian arrangements before departing. An emergency meeting point must be established at off-site location. This will be used as a rendezvous point for participants who become separated from there group. 5. Remote supervision can be used. In these cases systems of contact must be implemented to allow group members to make immediate contact with the group leader/ instructional staff in the event of getting lost. This can be achieved by issuing mobile telephone numbers. The group leader must keep with them a group members list, and check at every opportunity that all group members are accounted for. 6. First aid kit to be carried by Group Leader. 		
Minibus journey to and from villages (i.e. vehicle brake down or vehicle traffic collision)		Group Leaders /instructional staff. Teachers. Students.	<ol style="list-style-type: none"> 1. All Group Leaders/instructional staff and attending teachers must be informed of the correct safety vehicle evacuation procedures at the pre-activity safety training. 2. All Group Leaders/instructional staff and attending teachers must be informed and be provided with all emergency contacts. 3. Vehicles fitted with seatbelts which must be worn at all times that the vehicle is in motion. When arriving at off-site location group members must remain seated until the vehicle has come to a halt. 		